

St. Andrew's Episcopal Church

Greensboro, NC

Vestry Minutes

Tuesday, September 15, 2017

Attendees: BJ Owens, George Platt, Mike Van Ormer, Susan Buck, Susan Brannan, Ken Massey, Scott Durham, Carol Phillips, Charles Kappauf, Barbara Lawless, Robin Bartlett, Bob Mills, Karen Rierson, Chris Berger

George Platt called the meeting to order.

Opening devotional was led by Susan Brannan.

Facilities, Finance and Administration

- Jr. Warden Report: Mike reported that at the present time all projects are complete.
- Chris reported that the budget continues to be formulated.
- Vestry Nominating Committee will consist of our outgoing class: Charles Kappauf, Barbara Lawless, George Platt and Mike Van Ormer. It is important to have eight candidates for the four vacancies. Consider for nomination previous Vestry members, people active in the life of the parish, people person new to the parish and committee members. Check with BJ before asking the person to be nominated as a candidate for Vestry.

Parish Life, Pastoral Care and Stewardship

- BJ and Chris reported that the stewardship community gatherings were very positive.
- Andy's Market and Festival: Everything is going well. Posters for the festival are available for pickup.

Mission/Outreach, Liturgy and Membership

The next new membership luncheon will be Sunday, November 19. The new member committee would like to have another committee help with the luncheon.

BJ thanked everyone for the hard work they have been doing. It is being to payoff.

Financials

Chris presented the financial reports. Cash flow is good, but the expenses are over budget due to the hiring of the children/youth coordinator.

Minutes

Minutes from June and August were presented. Barbara made a motion to approve and Scott seconded. Motion approved.

Discussion

Site Plan: Architect's Proposals

The architect is coming Sunday, September 24 to discuss plans with congregation. This meeting is to share information, to listen and to gather feedback. BJ will talk at the meeting mainly to explain why we are doing this project.

The framework for making a decision on the plans is as follows: Facilities, Finance and Administration POD, Chris Berger and Rev. BJ Owens will present a recommendation to the Vestry. The Vestry makes the decision.

The conceptual plans were reviewed and discussed in depth. Discussed relocating rooms on the education hall for a trial period after Andy's Market and Festival.

The conceptual budget was reviewed and discussed. The budget is \$500,000 to \$850,000.

Site Plan: Considering a Feasibility Study

With a conceptual budget of \$500,000 to \$850,000 a feasibility study should be done. The study would help make a decision regarding the how we should proceed. Would we pursue the budget of \$850,000 or something on a smaller scale? The project could be done in increments when we have the money for a particular increment.

Endowment

The Investment Policy Statement for the Endowment Committee was presented. Motion to approve was made by Susan Buck and seconded by Mike Van Ormer. Motion approved.

Osborne Gift

The following motion was made regarding the Osborne Gift.

The Vestry designates that the Osborne Gift is to be used in the following manner:

Fund the Endowment for \$205,000

Fund the Bowden Fund at Schawb for \$36,000

The remaining funds to be designated at the discretion of the Vestry and will be used for special projects, capital improvements and operating reserve.

Motion approved.

Susan Brannan closed the meeting with prayer.

Respectfully submitted,

Karen Rierson, Clerk

