

**St. Andrew's Episcopal Church  
Greensboro, NC**

**Vestry Minutes  
Tuesday, February, 21, 2017**

**Attendees:** BJ Owens, George Platt, Mike Van Ormer, Ken Massey, Carol Phillips, Susan Brannan, Bob Mills, and Susan Buck.

**Formation:**

Opening devotional was given by Carol Phillips on behalf of Barbara Lawless.

January 17, 2017 minutes were presented. There was a first and second motion to approve the minutes.

**Skills Building:** BJ Presented: The Church's Role in Refugee Resettlement

- Episcopal Migration Ministries began in the late 30's and early 40's after WWII.
- In 1908 The Refugee Act was passed by Congress because of the largest displacement of people since WWII.
- The US receives less than 1% of all refugees worldwide.
- government agencies that interview and "sign off" on all refugees entering the United States include Homeland Security, CIA, the Department of Justice & the FBI
- There are nine church ministries addressing the needs of the refugee population. Episcopal Migration Ministries has two offices: one in Wilmington and the other in New Bern.
- Church World Service in Greensboro can provide financial support and a church can sponsor a team with a match team.

**Information:**

**Facilities, Finance and Administration:**

**A. Jr. Warden Report:**

Expicor painted the chancel area, signs have been made by Bravo Signs with church hours and will be placed near the chapel and sanctuary. There will also be a quiet sign for the hallway near the chapel. Radiant Keys is the company that has made master locks for the church. There was discussion about the back-storage room. There isn't any heat or air in the room. Mike estimates it would cost anywhere from \$900 - \$6,000 to complete the job and that is just too expensive. He could purchase a small air conditioner for about \$1,500. This idea will be discussed with Treasurer, Joh Frizzell about funding coming from the capital expense fund. The Altar Guild uses this room twice a week.

**Parish Life, Pastoral Care and Stewardship:**

There was continued discussion about the Bazaar. It was decided a meeting will be called with BJ, Susan, George and John to meet with Betty Atwell and Pat Stultz to discuss changes and leadership challenges. Susan will set the meeting date and time.

The stewardship committee will meet soon. Susan Buck will represent the Vestry. Virginia Haskett and Craig Taylor are the committee co-chairs.

Susan will ask pod members to meet after church on Sunday, 2/16 to discuss vestry assignments to different committees.

**Mission/Outreach, Liturgy and Membership:**

Tim Fleming will continue working on church online directory. BJ and Ken are working on plans for Holy Week. Robin is the vestry representative with Newcomer's Committee. Newcomer hosts are in place.

BJ will have a rector's study week March 13-17<sup>th</sup>.

**Discussion:**

John Frizzell provided handouts and shared detailed information about the Bowden Capital Reserve Fund. The purpose of the Bowden Fund is to fund capital repairs and improvements for the church and to use a portion of the total annual return to make contributions to Specified Non-Profits and other non-profits organizations as the Outreach Committee of St. Andrew's may choose from time to time.

BJ provided handouts of the St. Andrew's Site Plan/Preliminary Program for Architect Bids and also provided architect's renderings of proposed plans. This was offered to update the new vestry members on planning work done in 2015/2016 so as to keep these proposals within the institutional memory of the vestry, and to act on it if the vestry feels it is time.

~~Phase I would cost between \$900,000—\$1.37 Million.~~ It would begin with providing a warm, inviting, accessible and updated space for Ministries with Children and Youth, as well as improved accessibility across the campus.

**Decision:**

Joe Graves was elected to the Vestry but resigned for personal reasons. Susan Buck was nominated to replace and accepted. All were in favor. Motion passed. All were in favor of the Bowden Capital Reserve Fund Report and the motion passed.

**Treasurer's Report:**

John Frizzell provided and reviewed the treasurer's report. Mike made a motion to approve the report and Carol and George seconded. Motion approved.

Respectfully Submitted,  
Susan T. Brannan